

## Senior Project Officer, HCSCC Charter of Rights Project Inquiries Jan-Feb 2010

### The following FAQs are a guide

- Q1. Full time or part time? A1. HCSCC currently needs full time senior project officer but may consider 0.8 FTE - actual days & hours would be discussed with successful applicant
- Q2. When will short listing happen? A2. Aiming to schedule mid-February
- Q3. When will interviews happen? A3. Aiming to schedule within 5-7 working days of short listing decision - some flexibility if this is impossible for a short listed candidate
- Q4. Panel? Q4. Information about the panel will be provided if offered an interview
- Q5. Other interview information? A5. Applicants offered an interview will be sent full details incl. what they will be asked to prepare for interview etc
- Q6. Start date? A6. HCSCC currently needs SPO Charter Project ASAP after interviews are completed but selection will be on merit
- Q7. Can I send a late application? A7. No late applications will be considered - must be sent by 5pm on advertised closing date (ie post marked on advertised closing date or emailed by 5pm on advertised closing date)
- Q8. Is anyone acting in the position? A8. No
- Q9. Any chance that this will become an ongoing position? A9. HCSCC does not currently have funding to continue the position beyond 6 months.
- Q10. You have asked for 2 current professional referees. I do not want my employer to know I am applying for another position. What should I do? A10. What people usually do in these circumstances is to provide the details of their current employer and state that they wish to be notified *before* their current employer is contacted OR state that they would provide current employer details on request if they get to the referee check stage of the selection process