

Request for a guest speaker

The HCSCC, an independent, statutory officer helps people – complainants, their families and carers, as well as service providers – resolve complaints about South Australian health, community services and child protection services when a direct approach to the service provider is either unreasonable, or has not succeeded.

In addition, the HCSCC monitors trends to act as a catalyst for system-wide safety and quality improvements.

To ensure we provide a presentation tailored to your requirements, please complete the information requested below.

1. Contact Information

Contact person's name _____

Organisation name _____

Street address _____

Mailing address (if different) _____

Daytime telephone number/s _____

Email address _____

www. _____

2. Venue and Presentation Summary

Please tell us what issue or topic is of particular interest _____

Preferred date of presentation (1) _____ or (2) _____

Preferred time of presentation (1) _____ or (2) _____

Duration of presentation _____

Venue address _____

Available presentation aids TV and video Audio Microphone

Whiteboard Overhead projector Screen PowerPoint

Audience details eg: background, number attending, special needs _____

3. How did you find HCSCC?

from a brochure or advertisement

via the internet

referral from another organisation

from a service provider

another way, please give details _____

- Please return your request at least 4 weeks before your preferred date of presentation.
- Please advise of cancellations/changes as soon as known
- Fax to 8226 8620 or mail to HCSCC, PO Box 199, Rundle Mall SA 5000
- This form can be completed and submitted online at www.hcsc.sa.gov.au



hcsc
health & community services
complaints commissioner

PO Box 199
Rundle Mall Adelaide 5000

P 08 8226 8652
F 08 8226 8620
E info@hcsc.sa.gov.au
W www.hcsc.sa.gov.au